

# CHAPTER 6.

## Student Government Agencies.

### Article 1. Wolf Aides Program.

#### Contents

- §6-1.1. **Definitions and conventions.**
- §6-1.2. **Name.**
- §6-1.3. **Affiliation.**
- §6-1.4. **Objective.**
- §6-1.5. **Focus.**
- §6-1.6. **Membership Eligibility.**
- §6-1.7. **Membership Selection.**
- §6-1.8. **Wolf Aides Director.**
- §6-1.9. **Senior Associate Wolf Aides Director.**
- §6-1.10. **Associate Wolf Aides Director.**
- §6-1.11. **Selection of Senior Directors.**
- §6-1.12. **Assistant Directors.**
- §6-1.13. **External Director Requirement.**
- §6-1.14. **Wolf Aides Webmaster.**
- §6-1.15. **Terms of Office.**
- §6-1.16. **Senator-in-Residence.**
- §6-1.17. **Removal of Directors.**
- §6-1.18. **Removal of Wolf Aides.**
- §6-1.19. **Wolf Aides Budget.**
- §6-1.20. **Wolf Aides holding office.**
- §6-1.21. **Oversight.**

#### §6-1.1. **Definitions and conventions.**

Within this chapter, the following definitions and conventions shall apply:

- (a) “**Wolf Aide**” refers to a freshman member of the Wolf Aides.
- (b) “**Director**” refers to the Director of the Wolf Aides Program.
- (c) “**Directors**” or “**Board of Directors**” refers collectively to the Director and all Associate and Assistant Director of the Wolf Aides Program.
- (d) The “**agency**” refers to the Wolf Aides Program, a Student Government Agency.

#### §6-1.2. **Name.**

The name of this organization shall be The North Carolina State University Student Government Wolf Aides Program, and may be referred to as simply the Wolf Aides Program.

#### §6-1.3. **Affiliation.**

The Wolf Aides Program shall be considered an Agency of the North Carolina State University Student Government, as defined by SBS §3-1.1, and shall be regulated through these statutes.

#### §6-1.4. **Objective.**

The objective of the Wolf Aides program is to produce and sustain an effective community of student leaders at North Carolina State University, well versed in the operations of the NCSU Student Government.

#### §6-1.5. **Focus.**

The Wolf Aides Program shall provide content relating to Leadership Development, the University’s administration, the rest of Student Government, and other student leadership opportunities on campus.

#### Part I. Membership.

#### §6-1.6. **Membership Eligibility.**

Membership in the Wolf Aides Program shall only be extended to first year students in good standing with the University.

#### §6-1.7. **Membership Selection.**

The details of the membership selection procedure shall be announced by the Director prior to the acceptance of applications. At minimum the membership selection procedure shall include an interview process.

#### Part II. Directors.

#### §6-1.8. **Wolf Aides Director.**

The Wolf Aides Director shall be considered a Class 4 Presidential Appointee and shall have executive authority over the agency, and shall specifically:

- (a) Execute all meetings of the Wolf Aides and the Wolf Aides Directors;
- (b) Report in writing monthly on the operations of the program to Student Senate;
- (c) Report on the affairs of the agency to the Cabinet;
- (d) Advise the Student Body President on the status on the program;
- (e) Coordinate the activities of the associate and assistant directors;
- (f) Oversee the interview and application process.

#### §6-1.9. **Senior Associate Wolf Aides Director.**

The Senior Associate Wolf Aides Director shall be considered a Class 4 Presidential Appointee, and shall specifically:

- (a) Discharge the duties of the Director in absence of the Director;
- (b) Coordinate planning for the annual Wolf Aides retreat;
- (c) Provide sizable and significant leadership to the program; and

- (d) Execute such other specific duties as determined by the Director.

**§6-1.10. Associate Wolf Aides Director.**

The Associate Wolf Aides Director shall be considered a Class 4 Presidential Appointee, exempt from the dual office-holding ban of SBS §1, and shall specifically:

- (a) Keep records related to the execution of the Wolf Aides Budget;
- (b) Document the attendance and other relevant information related to all meetings of the Wolf Aides and Wolf Aides Directors;
- (c) Provide significant leadership to the program; and
- (d) Execute such other specific duties as determined by the Director.

**§6-1.11. Selection of Senior Directors.**

The Director, Senior Associate Director, and Associate Director positions shall be filled to following composition:

- (a) at least two (2) former Wolf Aides;
- (b) at least one (1) former member of the Board of Directors;
- (c) at least one (1) person having completed at least a majority of a term as an SG Official outside the Wolf Aides Program; and
- (d) at least one (1) person who was not a member of the Board of Directors, nor a Wolf Aide, during the previous year.

**§6-1.12. Assistant Directors.**

The Director may appoint up to five (5) Assistant Directors who shall be considered Student Government Officials, exempt from the dual office-holding ban of SBS §1. A maximum of two (2) Assistant Directors may serve at any time who do not hold other official-level positions in Student Government. Assistant Directors shall have specific permanent duties and descriptive title as designated by the Director.

**§6-1.13. External Director Requirement.**

At all times, at least one member of the Board of Directors, excluding the Senator-in-Residence, must have not been a Wolf Aide as a freshmen.

**§6-1.14. Wolf Aides Webmaster.**

The Wolf Aides Director shall designate one of the Directors as Wolf Aide Webmaster, who shall maintain a website for the agency on space provided by the Division of Web Development. The Wolf Aides Webmaster shall comply with all regulations of and concerning the Division of Web Development.

**§6-1.15. Terms of Office.**

The term of the Wolf Aides Director, Senior Associate Director, and Associate Director shall end upon the appointment of their respective successors. Assistant Directors shall serve at the discretion of the Director, but shall ordinarily serve terms concurrent with the Director.

**§6-1.16. Senator-in-Residence.**

There shall be a Senator-in-Residence, who shall have the

rank of an Associate Director. The Senator-in-Residence shall provide mentorship to the Wolf Aides, and shall generally have no administrative responsibilities. The Senate President shall appoint the Senator-in-Residence from the multi-term membership of the Senate prior to the close of the spring semester. The Senator-in-Residence shall not be a member of the Committee on Government Operations.

**Part III. Disciplinary Procedures.**

**§6-1.17. Removal of Directors.**

The Director and all Associate and Assistant Directors are considered Student Government Officials, and as such are subject to the punitive powers of the Senate per §2-2. The Director may dismiss any Assistant Director for cause, provided a report of such dismissal is provided to the Committee on Government Operations.

**§6-1.18. Removal of Wolf Aides.**

The Director may dismiss a Wolf Aide from the program with documented due cause, including excessive absences, provided a report of such dismissal is provided to the Committee on Government Operations. Should a Wolf Aide be removed from a Student Government office by action of the Senate, they are to be automatically dismissed from the Wolf Aides Program.

**Part IV. Miscellaneous.**

**§6-1.19. Wolf Aides Budget.**

The Wolf Aides Director shall prepare, with the advice of the other Directors, a budget detailing the planned expenditure of all monies received by the program. Such budget shall be prepared by the close of the spring semester, and must be approved by the Student Body Treasurer prior to any expenses.

**§6-1.20. Wolf Aides holding office.**

- (a) The position of Wolf Aide shall not be considered a Student Government Office.
- (b) The Wolf Aides Program shall encourage Wolf Aides to seek and hold other positions within Student Government.
- (c) The Wolf Aides Directors shall take no action to discourage any Wolf Aide from becoming actively involved in Student Government during their tenure as a Wolf Aide.

**§6-1.21. Oversight.**

Oversight of the agency may be exercised by the Committee on Government Operations, which shall have the power to review the records of the agency, compel report of its members, and to make recommendations to the Director, President, or Senate regarding its improvement.

## Article 2. Wolfpack Student Initiative.

## Contents

- §6-2.1. **Definitions and Conventions.**
- §6-2.2. **Name and Affiliation.**
- §6-2.3. **Wolfpack Student Initiative.**
- §6-2.4. **Scholarship Appropriation.**
- §6-2.5. **WSI Director.**
- §6-2.6. **WSI Treasurer.**
- §6-2.7. **WSI Junior Officers.**
- §6-2.8. **WSI Secretary.**
- §6-2.9. **WSI Webmaster.**
- §6-2.10. **Executive Board Powers and Duties.**
- §6-2.11. **Executive Board Membership.**
- §6-2.12. **Executive Board Operation.**
- §6-2.13. **WSI Committees.**
- §6-2.14. **Sales Committee.**
- §6-2.15. **Select Committees.**
- §6-2.16. **Oversight.**

§6-2.1. **Definitions and Conventions.**

Within this article, the following definitions and conventions shall apply:

- (a) “**Initiative**” and “**WSI**” refers to the Wolfpack Student Initiative.
- (b) “**Executive Board**” refers to the Wolfpack Student Initiative Executive Board.
- (c) “**Endowment**” refers to the Wolfpack Student Initiative Endowment.
- (d) “**Director**” refers to the Wolfpack Student Initiative Director.

§6-2.2. **Name and Affiliation.**

The name of this organization shall be the Wolfpack Student Initiative, which shall be considered an Agency of the Student Government

## Part I. Endowment.

§6-2.3. **Wolfpack Student Initiative.**

The Wolfpack Student Initiative shall be a scholarship endowment designed to provide students an opportunity to contribute to the reduction of the Student Body’s unmet financial need and to keep the memory of students who have died while attending the university.

§6-2.4. **Scholarship Appropriation.**

The Office of Financial Aid shall coordinate the distribution of need-based scholarships based on the proceeds of the endowment with the due advice of the Executive Board.

## Part II. Officers.

§6-2.5. **WSI Director.**

There shall be a Wolfpack Student Initiative Director, who shall be considered a Class 4 Presidential Appointee, and who shall be responsible for:

- (a) Overseeing the day-to-day operations relating to the Initiative;
- (b) Reporting to the President, the Cabinet, and the Senate on the status of both the endowment and the projects of the agency.

§6-2.6. **WSI Treasurer.**

There shall be a Wolfpack Student Initiative Treasurer, who shall be considered a Class 4 Presidential Appointee, and who shall be responsible for:

- (a) Keeping detailed records of donations to the Initiative;
- (b) Regularly providing a financial report to the Executive Board detailing monies received, dispensed, and the total size of the endowment;
- (c) Managing any operational funds that may be appropriated from the Student Body Budget; and,
- (d) Overseeing the operations of the Initiative in the absence of the Director.

§6-2.7. **WSI Junior Officers.**

The WSI Secretary, WSI Webmaster, and WSI Committee Chairs shall be considered the WSI junior officers. These junior officers shall be considered Student Government Officials, exempt from the dual office-holding ban of SBS §1-1, and shall have the rank of Assistant Directors. The junior officers shall be appointed by the WSI Director for a one-year term coinciding with that of the Director.

§6-2.8. **WSI Secretary.**

There shall be a Wolfpack Student Initiative Secretary who shall have such duties typical of a secretary, and shall specifically:

- (a) maintain the official records of the Executive Board; and
- (b) keep record of all current members of all WSI committees

§6-2.9. **WSI Webmaster.**

There shall be a Wolfpack Student Initiative Webmaster who shall maintain a WSI website on space provided by the Division of Web Development that is developed consistent with that Division’s guidelines and directives.

## Part III. Executive Board.

§6-2.10. **Executive Board Powers and Duties.**

The operations of the agenda shall be governed by an Executive Board, which shall be the functional Board of Directors of the organization. The Executive Board shall be specifically empowered to:

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**Chapter 6. Student Government Agencies.**


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- (a) Establishing and coordinating efforts to raise funds for the endowment;
- (b) Setting policies concerning the award of scholarships off the endowment;
- (c) Determining short and long term goals for the Initiative. And
- (d) Remove members from committees for cause.

**§6-2.11. Executive Board Membership.**

The WSI Executive Board shall be comprised of the WSI Director, the WSI Treasurer, the WSI Junior Officers, and the Student Body Treasurer or his designee. The WSI Director shall chair the board and the WSI Secretary serve as board secretary.

**§6-2.12. Executive Board Operation.**

The WSI Executive Board shall be considered a public body, and shall meet only with at least three (3) business days public notice. A quorum of a majority of the members selected, and of at least three (3), shall be required to transact business.

#### Part IV. Committees.

**§6-2.13. WSI Committees.**

The programs of the Wolfpack Student Initiative shall be carried out either by the Executive Board or by the WSI Committees. Membership on these committees shall be open to any student. The Chair of each committee shall maintain list of the current active committee members for submission to the WSI Secretary.

**§6-2.14. Sales Committee.**

The WSI Standing Committee on Sales shall be responsible for planning an organizing ongoing fundraising sales.

**§6-2.15. Select Committees.**

The Executive Board may organize up to two (2) select committees, with duties as defined by the Executive Board, and consistent with this article.

#### Part V. Miscellaneous.

**§6-2.16. Oversight.**

Oversight of the Commission may be exercised by the Committee on Finance, which shall have the power to review the records of the Commission, compel report of its members, and to make recommendations to the Director, President, or Senate regarding its improvement.